

Authority Budget of:

ADOPTED COPY

Bridgeton Housing Authority

State Filing Year

2020

For the Period:

October 1, 2020

to

September 30, 2021

www.bridgetonpha.org

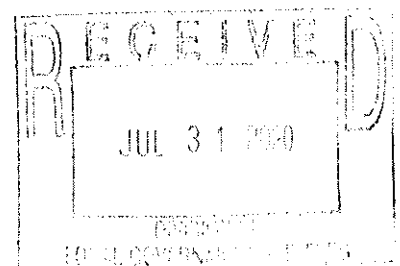
Authority Web Address

APPROVED COPY



NJ DEPARTMENT OF
Community Affairs

Division of Local Government Services



2020 (2020-2021) HOUSING AUTHORITY BUDGET

Certification Section

2020 (2020-2021)

BRIDGETON

(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM October 1, 2020 TO September 30, 2021

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 8/12/2020

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 10/26/2020

2020 (2020-2021) PREPARER'S CERTIFICATION

BRIDGETON


(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: October 1, 2020 TO: September 30, 2021

It is hereby certified that the Housing Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Housing Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Joanne Sbrana		
Title:	Executive Director		
Address:	110 E. Commerce St. Bridgeton, NJ 08302		
Phone Number:	856-451-4454	Fax Number:	856-451-0226
E-mail address	joanne.sbrana@bridgetonpha.org		

2020 (2020-2021) APPROVAL CERTIFICATION

BRIDGETON

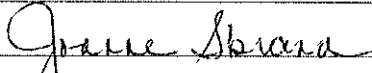
(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: October 1, 2020 TO: September 30, 2021

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Bridgeton Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 23rd day of July, 2020.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Joanne Sbrana		
Title:	Executive Director		
Address:	110 E. Commerce St. Bridgeton, NJ 08302		
Phone Number:	856-451-4454	Fax Number:	856-451-0226
E-mail address	joanne.sbrana@bridgetonpha.org		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

www.bridgetonpha.org

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- The budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar information are items such as Revenue and Expenditures Pie Charts or other types of Charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority**)
- The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees, for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

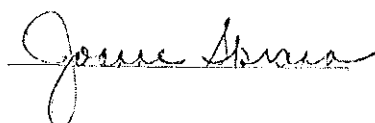
Name of Officer Certifying compliance

Joanne Sbrana _____

Title of Officer Certifying compliance

Executive Director _____

Signature



**2020 (2020-2021) HOUSING AUTHORITY BUDGET
RESOLUTION
BRIDGETON HOUSING AUTHORITY
(Name)**

FISCAL YEAR: FROM: October 1, 2020 TO: September 30, 2021

WHEREAS, the Annual Budget and Capital Budget for the Bridgeton Housing Authority for the fiscal year beginning, October 1, 2020 and ending, September 30, 2021 has been presented before the governing body of the Bridgeton Housing Authority at its open public meeting of July 23, 2020; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 5,019,512, Total Appropriations, including any Accumulated Deficit if any, of \$4,943,077 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$948,480 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Bridgeton Housing Authority, at an open public meeting held on July 23, 2021 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Bridgeton Housing Authority for the fiscal year beginning, October 1, 2020 and ending, September 30, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Bridgeton Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on October 22, 2020.

Joanne Abrana
(Secretary's Signature)

07-23-2020
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Chairperson Martin	✓			
Vice Chairperson Cowles	✓			
Commissioner MacFarland	✓			
Commissioner DeQuinzio			✓	
Commissioner Santiago			✓	
Commissioner Childers			✓	
Commissioner Williams	✓			

Note Fill in the name of Each Commissioner and indicate their recorded Vote

RESOLUTION 2010
APPROVAL OF BUDGET FYE 9/30/21
PURSUANT TO THE LAWS OF THE STATE OF NEW JERSEY

WHEREAS, the Annual Budget and Capital Budget for the Bridgeton Housing Authority for the fiscal year beginning October 1, 2020 and ending September 30, 2021 has been presented before the governing body of the Bridgeton Housing Authority at its open public meeting of July 23, 2020; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$5,019,512, Total Appropriations, including any Accumulated Deficit if any, of \$4,943,077 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$948,480 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Bridgeton Housing Authority at an open public meeting held on July 23, 2020 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Bridgeton Housing Authority for the fiscal year beginning October 1, 2020 and ending September 30, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the

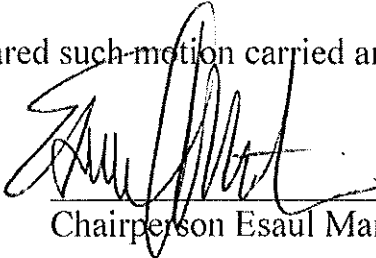
said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Bridgeton Housing Authority will consider the Annual Budget and Capital Budget Program for adoption on October 22, 2020.

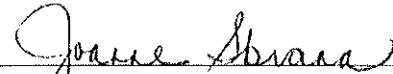
Commissioner MacFarland moved that the foregoing Resolution 2010 be approved as introduced and read, which motion was seconded by Commissioner Williams and upon roll call, the "ayes" and "nays" were as follows:

	Ayes	Nays	Abstain	Absent
Chairperson Martin	<u>X</u>	_____	_____	_____
Vice-Chair Cowles	<u>X</u>	_____	_____	_____
Commissioner MacFarland	<u>X</u>	_____	_____	_____
Commissioner DeQuinzio	_____	<u>X</u>	_____	_____
Commissioner Santiago	_____	<u>X</u>	_____	_____
Commissioner Williams	<u>X</u>	_____	_____	_____
Commissioner Childers	_____	<u>X</u>	_____	_____

The Chair declared such motion carried and said Resolution 2010 is approved.



Chairperson Esaul Martin



Joanne Sorana, Secretary

07-23-2020

Date

2020 (2020-2021) ADOPTION CERTIFICATION

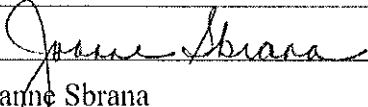
BRIDGETON

(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: October 1, 2020 TO: September 30, 2021

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Bridgeton Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the 23rd day of, July, 2020.

Officer's Signature:			
Name:	Joanne Sbrana		
Title:	Executive Director		
Address:	110 E. Commerce St. Bridgeton, NJ 08302		
Phone Number:	856-451-4454 x109	Fax Number:	856-451-0226
E-mail address	joanne.sbrana@bridgetonpha.org		

2020 (2020-2021) ADOPTED BUDGET RESOLUTION

BRIDGETON (Name) HOUSING AUTHORITY

FISCAL YEAR: FROM: October 1, 2020 TO: September 30, 2021

WHEREAS, the Annual Budget and Capital Budget/Program for the Bridgeton Housing Authority for the fiscal year beginning October 1, 2020 and ending, September 30, 2021 has been presented for adoption before the governing body of the Bridgeton Housing Authority at its open public meeting of October 22, 2020; and

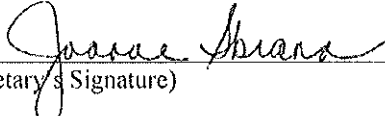
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$5,019,512, Total Appropriations, including any Accumulated Deficit, if any, of \$4,943,077 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$948,480 and Total Unrestricted Net Position planned to be utilized of \$0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Bridgeton Housing Authority, at an open public meeting held on October 22, 2020 that the Annual Budget and Capital Budget/Program of the Bridgeton Housing Authority for the fiscal year beginning, October 1, 2020 and, ending, September 30, 2021 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



(Secretary's Signature)

10/22/2020
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent

Chairperson Martin	✓
Vice Chairperson Cowles	✓
Commissioner MacFarland	✓
Commissioner Childers	✓
Commissioner Williams	✓

RESOLUTION 2015
ADOPTION OF BUDGET FYE 9/30/21
PUSRUSANT TO LAWS OF THE STATE OF NEW JERSEY

WHEREAS, the Annual Budget and Capital Budget for the Bridgeton Housing Authority for the fiscal year period beginning October 1, 2020 and ending September 30, 2021 has been presented for adoption before the Members of the Bridgeton Housing Authority Board of Commissioners at its meeting of October 22, 2020; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Bridgeton Housing Authority; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenue of \$5,019,512, Total Appropriations, including any Accumulated Deficit if any, of \$4,943,077 and Total Net Position utilized of \$0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$953,764 and Total Fund Balance planned to be utilized of \$0; and

NOW THEREFORE BE IT RESOLVED, by the members of the Bridgeton Housing Authority Board of Commissioners, at an open public meeting held on October 22, 2020 that the Annual Budget and Capital Program of the Bridgeton Housing Authority for the fiscal year beginning October 1, 2020 and ending September 30, 2021 is hereby adopted and shall constitute appropriations for the purposes stated; and

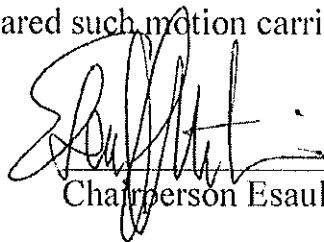
BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriations in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Commissioner Childers moved that the foregoing Resolution 2015 be adopted as introduced and read, which motion was seconded by

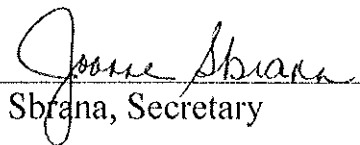
Commissioner Cowles and upon roll call the “ayes” and “nays” were as follows:

	Ayes	Nays	Abstain	Absent
Chairperson Martin	<u>X</u>	_____	_____	_____
Commissioner MacFarland	<u>X</u>	_____	_____	_____
Commissioner Cowles	<u>X</u>	_____	_____	_____
Commissioner Childers	<u>X</u>	_____	_____	_____
Commissioner Williams	<u>X</u>	_____	_____	_____

The Chair declared such motion carried and said Resolution 2015 is adopted.



Chairperson Esaul Martin



Joanne Sbrana, Secretary

10/22/2020

Date

2020 (2020-2021) HOUSING AUTHORITY BUDGET

Narrative and Information Section

2020(2020-2021) HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS

BRIDGETON (Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: October 1, 2020 TO: September 30, 2021

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2020/2020-2021 proposed Annual Budget and make comparison to the 2019/2019-2020 adopted budget for each *Revenues and Appropriations*. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. (Example Rate Increase authorized by resolution or by HUD). Budget revenues are anticipated to be adequate to cover projected expenses for calendar year 2021, resulting in a budget surplus \$76,435. From operations. Anticipated revenues total \$5,019,512, an decrease of (\$221,742) (4.2%) when compared to the prior year budget due to the fluctuation in HAP and Admin Fee for Housing choice Voucher funding. Total net appropriations of \$4,943,077 are \$111,608 (3.4%) lower than the prior year budget due to a decrease in fringe benefits (26.8%), salaries (3.5%), miscellaneous expenses (17.4%), and rents (9.1%).

The following explanations are for the +/- 10% variance for each line item:

- Housing Assistant Payment and Admin Fee are \$1,440,114, a decrease by (\$195,801) (12%) from prior year budget due to a decrease in funding and decrease in vouchers due to a short fall
- Fees and Miscellaneous Income are \$403,469, a decrease of (\$109,836) (21.4%) from prior year budget due to less funding and less units
- Fraud Recovery are \$10,824, and increase of \$2,130 (24.5%) from prior year budget due to an increase in utilizing the EIV Income Tool
- Antenna Rental of \$95,000, an increase of \$27,427 (40.6%) from prior year budget due to adding Verizon Cell Tower
- Interest Earned of \$4,526, an increase of \$1,729 (51.9%) from prior year budget due to increase in interest rate in a money market
- Fringe Benefits are \$338,973, a decrease (\$123,945)(26.8%) from prior year budget due to decrease in insurance due to retirement of employees
- Accounting Fees are \$1,500, a decrease of (\$4,738)(76%) due to no having to do a full report for the OPEB by an Actuary
- Miscellaneous Administration is \$446,695, a decrease of (\$100,161)(18.3%) due to less property management fees and bookkeeping fees caused by a decrease in units.
- Maintenance and Operations are \$346,309, an increase of \$186,613 (116.9%) due to trash removal, elevator maintenance, and extermination cost
- PILOT are \$58,514, an increase of \$7,182 (14%) is calculated by a formula of rent less utility cost times 10%
- Collection Losses of \$47,717 an increase of \$19,658 (70.1%). The Authority tries to enter into a repayment agreement with tenants; however, if the tenant does not pay on the repayment the Authority is forced to take the tenant to court which could result in not collecting the debt.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. **Example would be effect on a recession in the economy on the housing Authority** *The local/reginal economy is fairly stable and does not have a significant impact on the proposed budget.*

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered. *N/A-an increase in unrestricted net position is budgeted.*

4. Identify any sources of funds transferred to the County/Municipality as a Pilot Payments, or a shared service and explain the reason for the transfer -- **Housing Authorities cannot transfer Unrestricted Net Position** (i.e.: to balance the County/Municipality budget, etc.). *Under federal, state, and local law, the Authority's programs are exempt from income, property and excise taxes. However, the Authority is required to make payments in lieu of taxes (PILOT) for the low-income housing program in accordance with the provision of its Cooperation Agreement with the City of Bridgeton. Under the Cooperation Agreement, the Authority must pay the municipality the lesser of 10% of its net shelter rent or the approximate full real property taxes.*

5. The proposed budget must not reflect an anticipated deficit from 2020/2020-2021 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. *This Authority has an accumulated deficit of (\$9,613,974) unaudited due to Co-Vid our audit is not due now until December 31, 2020. The Authority does not anticipate a deficit in the proposed budget. The deficit in unrestricted new position is the direct result of GASB 45 OPEB and GASB 68 pension liabilities. The Authority would require additional funding from HUD or a new revenue stream to eliminate this deficit.*

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75).

HOUSING AUTHORITY CONTACT INFORMATION

AUTHORITY CONTACT INFORMATION

2020 (2020-2021)

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Bridgeton Housing Authority		
Federal ID Number:	21-6007372		
Address:	110 E. Commerce St.		
City, State, Zip:	Bridgeton	NJ	08302
Phone: (ext.)	856-451-4454 (109)	Fax:	856-451-0226

Preparer's Name:	Joanne Sbrana		
Preparer's Address:	110 E. Commerce St.		
City, State, Zip:	Bridgeton	NJ	08302
Phone: (ext.)	856-451-4454 (109)	Fax:	856-451-0226
E-mail:	joanne.sbrana@bridgetonpha.org		

Chief Executive Officer:(1)	Same as above		
(1) Or person who performs these functions under another Title			
Phone: (ext.)		Fax:	
E-mail:			

Chief Financial Officer(1)	Same as above		
(1) Or person who performs these functions under another Title			
Phone: (ext.)		Fax:	
E-mail:			

Name of Auditor:	Anthony Polcari		
Name of Firm:	Polcari & Co.		
Address:	2035 hamburg Turnpike Unit II		
City, State, Zip:	Wayne	NJ	07470
Phone: (ext.)	973-831-6969	Fax:	973-831-6972
E-mail:	polcarico@optonline.net		

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

BRIDGETON

(Name)

FISCAL YEAR: FROM: October 1, 2020 TO: September 30, 2021

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2018 or 2019) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 19
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2018 or 2019) Transmittal of Wage and Tax Statements: \$751,063.54
- 3) Provide the number of regular voting members of the governing body: 7 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 as per statute for your Authority))
- 4) Provide the number of alternate voting members of the governing body: 0 (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2019 or 2020 deadline has passed 2019 or 2020) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2). Compensation for the Executive Director is determined by the Board of Commissioners, annual review, comparability study, and budgetary restrictions.*
- 11) Did the Authority pay for meals or catering during the current fiscal year? No If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- First class or charter travel No
 - Travel for companions No
 - Tax indemnification and gross-up payments No
 - Discretionary spending account No
 - Housing allowance or residence for personal use No
 - Payments for business use of personal residence No
 - Vehicle/auto allowance or vehicle for personal use No
 - Health or social club dues or initiation fees No
 - Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. *(If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. *(If no bonded Debt answer is Not Applicable) (Loans from a Bank or State Agencies are not bonded Debt)*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.
- 20) Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.
- 21) Has the Authority been deemed "troubled" by the Department of Housing and Urban Development? No If "yes," attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS
BRIDGETON
(Name)**

FISCAL YEAR: FROM: October 1, 2020 TO: September 30, 2021

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2018 or 2019. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2020, the most recent W-2 and 1099 should be used 2019 or 2018 (60 days prior to start of budget year is November 1, 2019, with 2018 being the most recent calendar year ended), and for fiscal years ending June 30, 2020, the calendar year 2019 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2019, with 2019 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Bridgeton Housing Authority
 For the Period October 1, 2020 to September 30, 2021

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T			
																				Reportable Compensation from Authority (W-2/ 1099)		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	Reportable Compensation from Authority (W-2/ 1099)		Estimated amount of other compensation from Authority (health benefits, pension, etc.)	Total Compensation from Authority	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities		
															Base Salary/ Stipend	Bonus						
Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Positions held at Other Public Entities Listed in Column O	Names of Other Public Entities where individual is an Employee or Member of the Governing Body (1) See note below	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities								
1 E. Martin	Chairperson		x																			
2 J. Cowles	Vice Chairperson		x																			
3 I. Santiago	Commissioner		x																			
4 K. MacFarland	Commissioner		x																			
5 R. DeQuinzio	Commissioner		x																			
6 T. Childers	Commissioner		x																			
7 D. Williams	Commissioner		x																			
8 J. Sbrana	Executive Director	35								97,798			32,824	130,622							130,622	
9																						
10																						
11																						
12																						
13																						
14																						
15																						
Total:										\$97,798	\$	\$	\$32,824	\$130,622	\$	\$	\$	\$	\$	\$130,622		

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Bridgeton Housing Authority

For the Period October 1, 2020 to September 30, 2021

inout: X - in Box Below if this Page is Non-Applicable

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage	1	\$ 11,870	\$ 11,870	1	\$ 12,412	\$ 12,412	\$ (542)	-4.4%
Parent & Child	5	20,486	102,430	4	21,391	85,564	16,866	19.7%
Employee & Spouse (or Partner)	2	23,324	46,648	3	24,554	73,662	(27,014)	-36.7%
Family	6	32,122	192,732	5	33,602	168,010	24,722	14.7%
Employee Cost Sharing Contribution (enter as negative -)			(10,546)			(9,726)	(820)	8.4%
Subtotal	14		343,134	13		329,922	13,212	4.0%
Commissioners - Health Benefits - Annual Cost								
Single Coverage								#DIV/0!
Parent & Child								#DIV/0!
Employee & Spouse (or Partner)								#DIV/0!
Family								#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)								#DIV/0!
Subtotal	0			0				#DIV/0!
Retirees - Health Benefits - Annual Cost								
Single Coverage	8	4,820	38,560	7	4,990	34,930	3,630	10.4%
Parent & Child								#DIV/0!
Employee & Spouse (or Partner)	1	7,909	7,909	1	7,992	7,992	(83)	-1.0%
Family	1	22,862	22,862	1	23,053	23,053	(191)	-0.8%
Employee Cost Sharing Contribution (enter as negative -)			(707)			(713)	6	-0.8%
Subtotal	10		68,624	9		65,262	3,362	5.2%
GRAND TOTAL	24		\$ 411,758	22		\$ 395,184	\$ 16,574	4.2%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box) Yes No

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box) Yes No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Bridgeton Housing Authority

For the Period

October 1, 2020

to

September 30, 2021

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Betty Jo Cossaboon	107.75	\$ 1,838	X		
Josephine Kantrowitz	80.625	2,732	X		
Joanne Sbrana	441.125	12,000	X		
James Howell	839.25	12,000	X		
James Ardis	30.5	717	X		
Christopher Alicea	245.75	4,051	X		
Darrell Capps	588.625	12,000	X		
Chad Cowan	960	12,000	X		
Dwayne Hitchens	592.375	12,000	X		
Wayne Holt	1043.63	12,000	X		
Michelle Barnes	21.875	223	X		
Gwendolyn Mitsui	70.875	9,389	X		
Natalie Wallace	406.25	709	X		
Pearl J. Whilden	213.125	4,793	X		
Total liability for accumulated compensated absences at beginning of current year		\$ 96,452			

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

For the Period October 1, 2020 to September 30, 2021
 Bridgeton Housing Authority

If No Shared Services X this Box

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority
Bridgeton Housing Authority	Vineland Housing Authority	Landscaping		3/1/2020	2/28/2021	\$ 36,000
City of Bridgeton	Bridgeton Housing Authority	Jetter/Vac Truck and Operator		06/106/2020	Open	\$110-\$165/hr.

2020 (2021) HOUSING AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

For the Period **Bridgeton Housing Authority** to **September 30, 2021**
October 1, 2020

	FY 2021 Proposed Budget				FY 2020 Adopted Budget		\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations		
REVENUES								
Total Operating Revenues	\$ 2,979,045	\$ -	\$ 1,440,114	\$ 50,000	\$ 4,469,159	\$ 4,648,351	\$ (179,192)	-3.9%
Total Non-Operating Revenues	538,995	-	11,358	-	550,353	592,903	(42,550)	-7.2%
Total Anticipated Revenues	3,518,040	-	1,451,472	50,000	5,019,512	5,241,254	(221,742)	-4.2%
APPROPRIATIONS								
Total Administration	961,486	-	128,563	-	1,090,049	1,327,622	(237,573)	-17.9%
Total Cost of Providing Services	2,519,474	-	1,283,554	50,000	3,853,028	3,727,063	125,965	3.4%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	-	-	-	#DIV/0!
Total Operating Appropriations	3,480,960	-	1,412,117	50,000	4,943,077	5,054,685	(111,608)	-2.2%
Total Interest Payments on Debt	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	-	-	-	#DIV/0!
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	3,480,960	-	1,412,117	50,000	4,943,077	5,054,685	(111,608)	-2.2%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	3,480,960	-	1,412,117	50,000	4,943,077	5,054,685	(111,608)	-2.2%
ANTICIPATED SURPLUS (DEFICIT)	\$ 37,080	\$ -	\$ 39,355	\$ -	\$ 76,435	\$ 186,569	\$ (110,134)	-59.0%

Revenue Schedule

Bridgeton Housing Authority

For the Period October 1, 2020 to September 30, 2021

	FY 2021 Proposed Budget				FY 2020 Adopted Budget	Proposed vs. Adopted	Proposed vs. Adopted
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations
						Total All Operations	All Operations
OPERATING REVENUES							
<i>Rental Fees</i>							
Homebuyers' Monthly Payments					\$ -	\$ -	\$ - #DIV/0!
Dwelling Rental	1,428,430				1,428,430	1,332,711	95,719 7.2%
Excess Utilities	57,344				57,344	58,369	(1,025) -1.8%
Non-Dwelling Rental					-	-	#DIV/0!
HUD Operating Subsidy	1,493,271				1,493,271	1,571,356	(78,085) -5.0%
New Construction - Acc Section 8					-	-	#DIV/0!
Voucher - Acc Housing Voucher			1,440,114		1,440,114	1,635,915	(195,801) -12.0%
Total Rental Fees	2,979,045	-	1,440,114	-	4,419,159	4,598,351	(179,192) -3.9%
<i>Other Operating Revenues (List)</i>							
SSBG				50,000	50,000	50,000	- 0.0%
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Total Other Revenue	-	-	-	50,000	50,000	50,000	- 0.0%
Total Operating Revenues	2,979,045	-	1,440,114	50,000	4,469,159	4,648,351	(179,192) -3.9%
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Fees & Miscellaneous Income	403,469				403,469	513,305	(109,836) -21.4%
Fraud Recovery			10,824		10,824	8,694	2,130 24.5%
Antenna Rental	95,000				95,000	67,573	27,427 40.6%
Shared Services	36,000				36,000	-	36,000 #DIV/0!
Type in					-	-	#DIV/0!
Type in					-	-	#DIV/0!
Total Other Non-Operating Revenue	534,469	-	10,824	-	545,293	589,572	(44,279) -7.5%
<i>Interest on Investments & Deposits (List)</i>							
Interest Earned	4,526		534		5,060	3,331	1,729 51.9%
Penalties					-	-	#DIV/0!
Other					-	-	#DIV/0!
Total Interest	4,526	-	534	-	5,060	3,331	1,729 51.9%
Total Non-Operating Revenues	538,995	-	11,358	-	550,353	592,903	(42,550) -7.2%
TOTAL ANTICIPATED REVENUES	\$ 3,518,040	\$ -	\$ 1,451,472	\$ 50,000	\$ 5,019,512	\$ 5,241,254	\$ (221,742) -4.2%

Prior Year Adopted Revenue Schedule

Bridgeton Housing Authority

FY 2020 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING REVENUES					
<i>Rental Fees</i>					
Homebuyers' Monthly Payments					\$ -
Dwelling Rental	1,332,711				1,332,711
Excess Utilities	58,369				58,369
Non-Dwelling Rental					-
HUD Operating Subsidy	1,571,356				1,571,356
New Construction - Acc Section 8					-
Voucher - Acc Housing Voucher			1,635,915		1,635,915
Total Rental Fees	2,962,436	-	1,635,915	-	4,598,351
<i>Other Revenue (List)</i>					
SSBG				50,000	50,000
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Total Other Revenue	-	-	-	50,000	50,000
Total Operating Revenues	2,962,436	-	1,635,915	50,000	4,648,351
NON-OPERATING REVENUES					
<i>Other Non-Operating Revenues (List)</i>					
Fees & Miscellaneous Income	513,305				513,305
Fraud Recovery			8,694		8,694
Antenna Rental	67,573				67,573
Shared Services	-				-
Type in					-
Type in					-
Other Non-Operating Revenues	580,878	-	8,694	-	589,572
<i>Interest on Investments & Deposits</i>					
Interest Earned	2,979		352		3,331
Penalties					-
Other					-
Total Interest	2,979	-	352	-	3,331
Total Non-Operating Revenues	583,857	-	9,046	-	592,903
TOTAL ANTICIPATED REVENUES	\$ 3,546,293	\$ -	\$ 1,644,961	\$ 50,000	\$ 5,241,254

Appropriations Schedule

Bridgeton Housing Authority
For the Period October 1, 2020 to September 30, 2021

	FY 2021 Proposed Budget				FY 2020 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING APPROPRIATIONS								
<i>Administration</i>								
Salary & Wages	199,863		42,714		\$ 242,577	\$ 251,273	\$ (8,696)	-3.5%
Fringe Benefits	296,337		42,636		338,973	462,918	(123,945)	-26.8%
Legal	39,965		1,200		41,165	40,918	247	0.6%
Staff Training	5,000				5,000	5,533	(533)	-9.6%
Travel	1,189				1,189	1,096	93	8.5%
Accounting Fees	1,500				1,500	6,238	(4,738)	-76.0%
Auditing Fees	10,950		2,000		12,950	12,790	160	1.3%
Miscellaneous Administration*	406,682		40,013		446,695	546,856	(100,161)	-18.3%
Total Administration	961,486		128,563		1,090,049	1,327,622	(237,573)	-17.9%
<i>Cost of Providing Services</i>								
Salary & Wages - Tenant Services	37,885			50,000	87,885	80,406	7,479	9.3%
Salary & Wages - Maintenance & Operation	320,086				320,086	292,458	27,628	9.4%
Salary & Wages - Protective Services					-	-	-	#DIV/0!
Salary & Wages - Utility Labor	49,614				49,614	48,880	734	1.5%
Fringe Benefits	305,051				305,051	332,894	(27,843)	-8.4%
Tenant Services	392				392	-	392	#DIV/0!
Utilities	826,832				826,832	761,393	65,439	8.6%
Maintenance & Operation	346,309				346,309	159,696	186,613	116.9%
Protective Services					-	-	-	#DIV/0!
Insurance	173,132		1,200		174,332	170,922	3,410	2.0%
Payment in Lieu of Taxes (PILOT)	58,514				58,514	51,332	7,182	14.0%
Terminal Leave Payments					-	-	-	#DIV/0!
Collection Losses	47,717				47,717	28,059	19,658	70.1%
Other General Expense					-	-	-	#DIV/0!
Rents	353,942		1,282,354		1,636,296	1,801,023	(164,727)	-9.1%
Extraordinary Maintenance					-	-	-	#DIV/0!
Replacement of Non-Expendible Equipment					-	-	-	#DIV/0!
Property Betterment/Additions					-	-	-	#DIV/0!
Miscellaneous COPS*					-	-	-	#DIV/0!
Total Cost of Providing Services	2,519,474		1,283,554	50,000	3,853,028	3,727,063	125,965	3.4%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Total Operating Appropriations	3,480,960		1,412,117	50,000	4,943,077	5,054,685	(111,608)	-2.2%
NON-OPERATING APPROPRIATIONS								
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Operations & Maintenance Reserve					-	-	-	#DIV/0!
Renewal & Replacement Reserve					-	-	-	#DIV/0!
Municipality/County Appropriation					-	-	-	#DIV/0!
Other Reserves					-	-	-	#DIV/0!
Total Non-Operating Appropriations	-				-	-	-	#DIV/0!
TOTAL APPROPRIATIONS	3,480,960		1,412,117	50,000	4,943,077	5,054,685	(111,608)	-2.2%
ACCUMULATED DEFICIT					-	-	-	#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,480,960		1,412,117	50,000	4,943,077	5,054,685	(111,608)	-2.2%
UNRESTRICTED NET POSITION UTILIZED								
Municipality/County Appropriation					-	-	-	#DIV/0!
Other					-	-	-	#DIV/0!
Total Unrestricted Net Position Utilized	-				-	-	-	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 3,480,960	\$ -	\$ 1,412,117	\$ 50,000	\$ 4,943,077	\$ 5,054,685	\$ (111,608)	-2.2%

Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 174,048.00 \$ - \$ 70,605.85 \$ 2,500.00 \$ 247,153.85

Prior Year Adopted Appropriations Schedule

Bridgeton Housing Authority

FY 2020 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING APPROPRIATIONS					
<i>Administration</i>					
Salary & Wages	\$ 195,452		\$ 55,821		\$ 251,273
Fringe Benefits	356,137		106,781		462,918
Legal	39,083		1,835		40,918
Staff Training	5,478		55		5,533
Travel	1,096				1,096
Accounting Fees	6,238				6,238
Auditing Fees	10,790		2,000		12,790
Miscellaneous Administration*	500,679		46,177		546,856
Total Administration	1,114,953		212,669		1,327,622
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services	30,406			50,000	80,406
Salary & Wages - Maintenance & Operation	292,458				292,458
Salary & Wages - Protective Services					-
Salary & Wages - Utility Labor	48,880				48,880
Fringe Benefits	332,894				332,894
Tenant Services					-
Utilities	761,393				761,393
Maintenance & Operation	159,696				159,696
Protective Services					-
Insurance	169,722		1,200		170,922
Payment in Lieu of Taxes (PILOT)	51,332				51,332
Terminal Leave Payments					-
Collection Losses	28,059				28,059
Other General Expense					-
Rents	390,665		1,410,358		1,801,023
Extraordinary Maintenance					-
Replacement of Non-Expendible Equipment					-
Property Betterment/Additions					-
Miscellaneous COPS*					-
Total Cost of Providing Services	2,265,505		1,411,558	50,000	3,727,063
Total Principal Payments on Debt Service in Lieu of Depreciation					-
Total Operating Appropriations	3,380,458		1,624,227	50,000	5,054,685
NON-OPERATING APPROPRIATIONS					
Total Interest Payments on Debt					-
Operations & Maintenance Reserve					-
Renewal & Replacement Reserve					-
Municipality/County Appropriation					-
Other Reserves					-
Total Non-Operating Appropriations					-
TOTAL APPROPRIATIONS	3,380,458		1,624,227	50,000	5,054,685
ACCUMULATED DEFICIT					
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,380,458		1,624,227	50,000	5,054,685
UNRESTRICTED NET POSITION UTILIZED					
Municipality/County Appropriation					-
Other					-
Total Unrestricted Net Position Utilized					-
TOTAL NET APPROPRIATIONS	\$ 3,380,458	\$ -	\$ 1,624,227	\$ 50,000	\$ 5,054,685

Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 169,022.90	-	\$ 81,211.35	-	\$ 2,500.00	\$ 252,734.25
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Debt Service Schedule - Principal

Bridgeton Housing Authority

X

If Authority has no debt X this box

Fiscal Year Ending in

	Proposed Budget Year 2021	2022	2023	2024	2025	2026	Thereafter	Total Principal Outstanding
Type in Issue Name								\$ -
Type in Issue Name								-
Type in Issue Name								-
Type in Issue Name								-
TOTAL PRINCIPAL	\$ -	-	-	-	-	-	-	-
LESS: HUD SUBSIDY								
NET PRINCIPAL	\$ -	-	-	-	-	-	-	-

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Moody's		Standard & Poors
Fitch		
Bond Rating		
Year of Last Rating		

If no Rating type in Not Applicable

Debt Service Schedule - Interest

Bridgeton Housing Authority

If Authority has no debt X this box

	Adopted Budget Year 2020	Proposed Budget Year 2021	<i>Fiscal Year Ending in</i>					Thereafter	Total Interest Payments Outstanding
			2022	2023	2024	2025	2026		
Type in Issue Name	-	-	-	-	-	-	-	-	
Type in Issue Name	-	-	-	-	-	-	-	-	
Type in Issue Name	-	-	-	-	-	-	-	-	
Type in Issue Name	-	-	-	-	-	-	-	-	
TOTAL INTEREST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
LESS: HUD SUBSIDY	-	-	-	-	-	-	-	-	
NET INTEREST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Net Position Reconciliation

Bridgeton Housing Authority

For the Period October 1, 2020 to September 30, 2021

FY 2021 Proposed Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
	\$ 8,792,591	\$ -	\$ (572,369)	\$ -	\$ 8,220,222
	7,827,622				7,827,622
	9,904,204		102,370		10,006,574
	(8,939,235)		(674,739)		(9,613,974)
	1,980,363		184,571		2,164,934
	8,353,239		601,291		8,954,530
	1,394,367		111,123		1,505,490
	-		-		-
	-		-		-
	-		-		-
	-		-		-
	\$ 1,394,367	\$ -	\$ 111,123	\$ -	\$ 1,505,490

TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)

- Less: Invested in Capital Assets, Net of Related Debt (1)
- Less: Restricted for Debt Service Reserve (1)
- Less: Other Restricted Net Position (1)
- Total Unrestricted Net Position (1)
- Less: Designated for Non-Operating Improvements & Repairs
- Less: Designated for Rate Stabilization
- Less: Other Designated by Resolution
- Plus: Accrued Unfunded Pension Liability (1)
- Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)
- Plus: Estimated Income (Loss) on Current Year Operations (2)
- Plus: Other Adjustments (attach schedule)

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

- Unrestricted Net Position Utilized to Balance Proposed Budget
- Unrestricted Net Position Utilized in Proposed Capital Budget
- Appropriation to Municipality/County (3)

Total Unrestricted Net Position Utilized in Proposed Budget

PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR

(4)

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

\$ 174,048 \$ - \$ 70,606 \$ 2,500 \$ 247,154

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2020 (2020-2021)

BRIDGETON

(Name)

HOUSING
AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2020 (2020-2021) CERTIFICATION OF HOUSING AUTHORITY CAPITAL BUDGET/PROGRAM

BRIDGETON

(Name)

FISCAL YEAR: FROM: October 1, 2020 **TO:** September 30, 2021

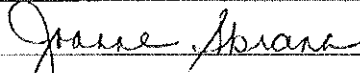
enter X to the left if this paragraph is applicable

It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Bridgeton Housing Authority, on the 23rd day of July, 2020.

OR

enter X to the left if this paragraph is applicable

It is hereby certified that the governing body of the _____ Housing Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following _____ reason(s): _____

Officer's Signature:			
Name:	Joanne Sbrana		
Title:	Executive Director		
Address:	110 E. Commerce St. Bridgeton, NJ 08302		
Phone Number:	856-451-4454 x109	Fax Number:	856-451-0226
E-mail address	joanne.sbrana@bridgetonpha.org		

Proposed Capital Budget

Bridgeton Housing Authority

For the Period October 1, 2020 to September 30, 2021

Funding Sources

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Public Housing Management</i>						
Amp1-Light'g, meters	\$ 245,282				\$ 245,282	
Amp2-Site work, windows	703,198				703,198	
Type in Description	-					
Type in Description	-					
Total	948,480	-	-	-	948,480	-
<i>Section 8</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Housing Voucher</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Other Programs</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 948,480	\$ -	\$ -	\$ -	\$ 948,480	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Bridgeton Housing Authority
 For the Period October 1, 2020 to September 30, 2021

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget					2026
		Year 2021	2022	2023	2024	2025	
Public Housing Management							
Amp1-Light'g, meters	\$ 1,912,981	\$ 245,282	\$ 274,711	\$ 168,711	\$ 757,277	\$ 221,718	\$ 245,282
Amp2-Site work, windows	3,777,899	703,198	673,769	779,769	191,203	726,762	703,198
Type in Description	-	-					
Type in Description	-	-					
Total	5,690,880	948,480	948,480	948,480	948,480	948,480	948,480
Section 8							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
Housing Voucher							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
Other Programs							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 5,690,880	\$ 948,480	\$ 948,480	\$ 948,480	\$ 948,480	\$ 948,480	\$ 948,480

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Bridgeton Housing Authority
 For the Period October 1, 2020 to September 30, 2021

Funding Sources

Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources	
<i>Public Housing Management</i>						
Amp1-Light'g, meters	\$ 1,912,981			\$ 1,912,981		
Amp2-Site work, windows	3,777,899			3,777,899		
Type in Description	-					
Type in Description	-					
Total	5,690,880	-	-	-	5,690,880	-
<i>Section 8</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Housing Voucher</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Other Programs</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	\$ 5,690,880	\$ -	\$ -	\$ -	\$ 5,690,880	\$ -
Total 5 Year Plan per CB-4	\$ 5,690,880					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.